

### MERCER WEBCAST

# HEALTH CARE REFORM BENEFITS ADMINISTRATION IMPLICATIONS, SOLUTIONS, & EMPLOYEE ENGAGEMENT STRATEGIES

JUNE 20, 2013





## TODAY'S SPEAKERS



Rich VanThournout
Partner



Glenn Dill Principal



Maria Keller Principal

### **AGENDA**

- Health Care Reform Overview Rich VanThournout
- 2014 Health Care Reform Mandates and Requirements Glenn Dill
  - PCORI
  - Employer Shared Responsibility
  - Exchange Notice
  - Transitional Reinsurance Program Fees
- Employee Engagement Strategies Maria Keller
- A Look Ahead Glenn Dill
- Q&A

## HEALTH CARE REFORM OVERVIEW NAVIGATING A NEW LANDSCAPE



- As ACA requirements continue to take effect, we are shifting to a new world of benefits administration.
- Implications for all employers, regardless of any plan design changes being made in 2014.
  - Consider each part of the reform legislation and how it impacts you.
  - Develop strategies and systems to ensure compliance with regulation.
  - Focus on controlling costs.
  - Manage internal resources and leverage services through benefits administration partner.
  - Timing is critical to ensure smooth delivery.

In 2011, **25%** of employers thought ACA would have little or no impact on their costs ... only **9%** think so now.

Source: Mercer's Survey on Health Care Reform: The Road to Implementation

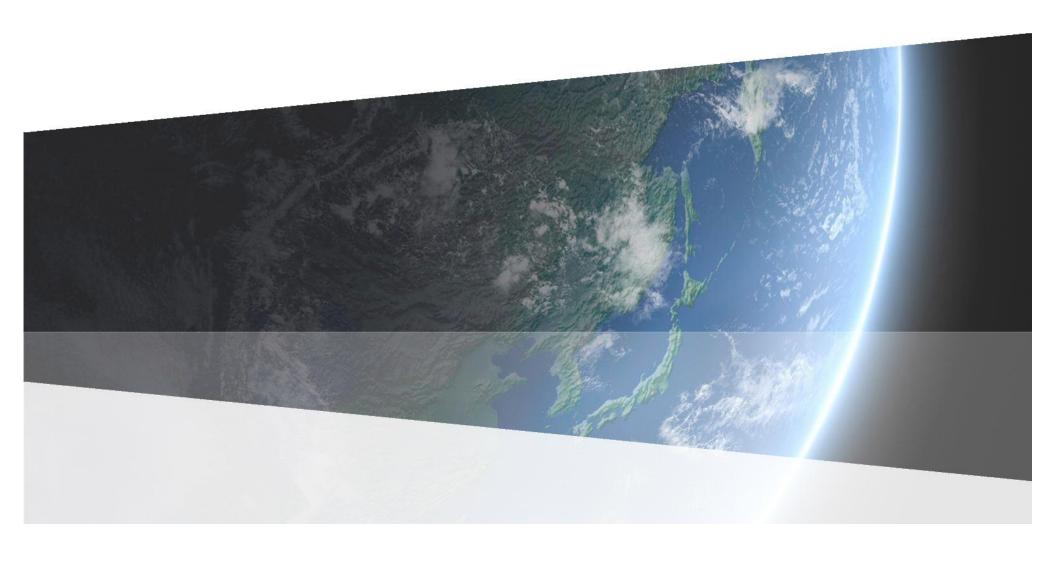
## HEALTH CARE REFORM OVERVIEW NAVIGATING A NEW LANDSCAPE

- Employee education is critical.
  - Different populations within the same client could have very different reactions.
  - Tools and resources will empower employees to take ownership within new approach to health benefits.
  - Consistent communication will:
    - Help mitigate questions.
    - Control the narrative.
    - Moderate expected high call volumes.

**41%** of employees think they will be worse off as a result of health care reform.

Source: 2012 Mercer Workplace Survey™

## **ADMINISTRATIVE SOLUTIONS**



## ACA TIMELINE FOR TOP PRIORITY 2013–2014 ACTIVITIES

#### 2013 Q1 2013 Q2 2013 Q3 2013 Q4 Distribute notice about ✓ Cost of health coverage reporting: Exchanges' initial Open Annual dollar limit of no less than exchange by Oct. 1, 2013. \$2 million on essential health benefits. Enrollment period. - Report on W-2 form provided in early 2013. √Comparative effectiveness -For plan years starting on or after ✓ Uniform summary of benefits and 9/23/12 and before 1/1/14. group health plan fees coverage (SBC): (PCORI) due July 31, 2013. √\$2,500 health FSA contribution cap. - Distribute to new hires and special enrollees. ✓Communicate plan design Women's preventive services: - 60-day advance notice of any mid-year changes for 2014 at Open material modifications to SBC content. -Cover with no cost sharing for Enrollment; consider nongrandfathered plans. **SBC** strategy for Open Medicare payroll tax: Enrollment. Medical device manufacturers' - Additional 0.9% tax on 2013 wages exceeding fees start. ✓ Employers using look-back \$200,000/individual; \$250,000/couples. transition rule must begin Change in Medicare retiree drug measurement period by subsidy tax treatment takes effect. July 1, 2013.

#### Conduct ongoing strategy discussions, refine future plans

## Looking Ahead to 2014

- · Health insurance exchange coverage.
- · Individual coverage mandate.
- Financial assistance for exchange coverage of lowerincome individuals.
- **✓** Employer shared responsibility.
- State Medicaid expansion (possibly only some states).
- ✓ Wellness limit increase allowed.
- ✓ Dependent coverage to age 26 for any covered employee's child.
- No annual dollar limits on essential health benefits (generally banning standalone HRAs).
- No pre-existing condition limits.

- √ No waiting period over 90 days.
- Additional standards for nongrandfathered health plans, including limits on out-of-pocket maximums, provider nondiscrimination, and coverage of routine medical costs of clinical trial participants.
- Insurers must apply guaranteed issue and renewability to nongrandfathered plans of all sizes.
- · Health insurance industry fees.
- ✓ Auto enrollment some time after 2014.
- √ Temporary reinsurance fees (first due late 2014/early 2015).
- ✓ Additional employee-specific reporting and disclosure of 2014 coverage (first due in 2015).

**√** = Mercer Administrative Solution / Support Available

**NOTE:** Timeline assumes a January 1 plan year. Timing for non-calendar-year plans must be adjusted accordingly.

## PATIENT CENTERED OUTCOME RESEARCH INSTITUTE (PCORI) REPORTING

#### What

ACA-required fee to fund research on outcome effectiveness of medical treatments.

#### When

For calendar year plans starting in 2012 and ending in 2018. First filing due July 31, 2013.

### Requirements

- Both insured and self-insured plans are subject to the fee.
- Insurers will pay the fee on behalf of insured plans while plan sponsors will pay for self-insured plans.
- Covered plans generally include traditional indemnity plans as well as prepaid plans (such as HMOs).
- Includes COBRA participants.
- First year fee is \$1 per average number of lives covered under each self-insured health plan.
- Fee is determined using average number of covered lives (employees, COBRA participants, and all dependents) multiplied by the specified rate.



Mercer Offering Mercer can provide standard reporting using the Snapshot method (see following page).

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## PCORI AND TRANSITIONAL REINSURANCE PROGRAM FEES CALCULATION METHODS

	Method Method	Self-Insured	Insured
1	<b>Actual count</b> : Total number of lives covered on each day during the plan year, divided by the number of days in the plan year.		$\checkmark$
2	<ul> <li>Snapshot: Total number of lives covered on a designed day during each quarter, divided by the number of quarters. Two permitted approaches:</li> <li>Snapshot count: actual number of lives covered on the designed date.</li> <li>Snapshot factor: on the designated date, the number of participants with self-only coverage plus the number with other than employee-only coverage, multiplied by a dependency factor of 2.35.</li> </ul>		<ul><li>Snapshot count only</li></ul>
3	<b>Form 5500</b> : For plans only offering employee-only coverage, the number of participants at the beginning of the year are added to the participants at the end of the year and dived by two. If the plan offers coverage tiers other than employee-only, the number of participants at the beginning of the year are added to the participants at the end of the year.	<b>√</b>	
4	<b>Member-months</b> : Total number of lives covered on specified days in each month (as reported on NAIC Exhibit), divided by 12.		$\checkmark$
5	State form: Total number of lives covered on specified days in each month (as reported on state government reports), divided by 12.		$\checkmark$

## HEALTH CARE REFORM – SHARED RESPONSIBILITY RULES SUMMARY

### What is it?

- Starting in 2014, employers must offer health care coverage to their full-time (average 30+ hours of service per week) employees or pay a penalty.
- ACA does not require employers to offer coverage to employees who are not full-time.

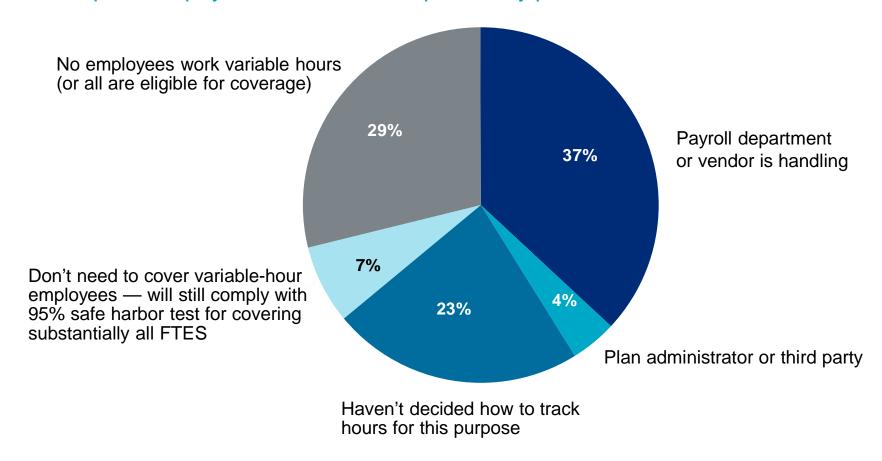
### Who is a full-time employee?

- Employed on average at least 30 or more hours of service per week (or 130 hours per calendar month).
- Can assess full-time status and health plan eligibility in "real" time based on actual hours.
  - Difficult to do for variable-hours staff.
  - Risks penalties if coverage not offered to employee expected to work
     4 30 hours/week who actually works more.
- Can rely on IRS safe harbor that allows hours counted during measurement period to determine eligibility during subsequent stability period.

### TRACKING AND RECORDING VARIABLE HOURS



How employers will track and record variable hours so they can respond to a request for payment of shared responsibility penalties in 2015



Source: Mercer's Survey on Health Care Reform: The Road to Implementation

## EMPLOYER SHARED RESPONSIBILITY PRODUCT OFFERING

A solution to health care reform's employee eligibility and affordability requirements — providing hourly data tracking (for the 30-hour rule), look-back and stability period calculations, and compliance reporting.

- Comply with regulations and avoid costly penalties.
- Eliminate the need to enhance internal systems.
- Employ a standardized process to determine medical eligibility and affordability.

Standard Measurement Period #1						Adn	ninistr	nistrative Period #1 Stability Period #1															
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No	v 1								Oct 31	I				Jan	1							Dec 3	31
	Employee A Worked an average of 130 hrs/month					••	•••		•••	•		Trea		as a			/ee						
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## EMPLOYER SHARED RESPONSIBILITY PRODUCT FEATURES



#### **Calculations**

- Conducts variable look-back measurement periods to assess the past 3–12 months.
- Determines employee eligibility based on average hours of service worked including breaks in service / special leaves.
- Determines health plan affordability at the employee level based on the lowestcost health plan.



### Reporting

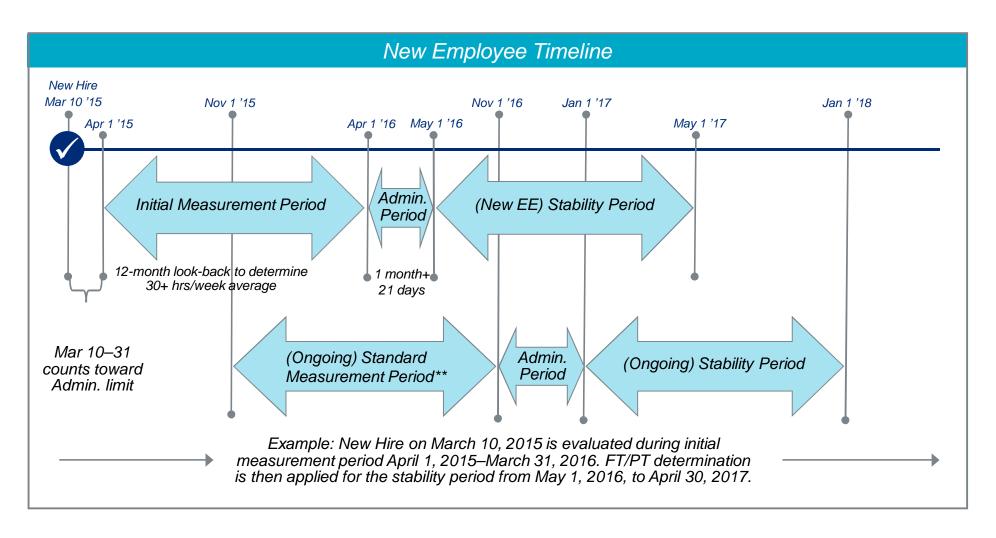
- Full-time eligible population counts by month and hourly trending by employee.
- Annual employee eligibility and affordability by entity for each month.
- Data is stored and can be tapped on a case basis to support proof of coverage offered.



### **Enforcement**

- Data feedback files that can be imported to the client's HRIS/payroll system (non-Benefits Administration clients).
- Enforcement of full- and part-time status as part of Mercer's administration services (Benefits Administration clients).

## EMPLOYER SHARED RESPONSIBILITY NEW VARIABLE-HOUR & SEASONAL EMPLOYEE TIMELINE EXAMPLE



<sup>\*\*</sup> New Hire must be retested during (ONGOING) Standard Measurement Period (Nov 1, 2015–Oct 31, 2016) since it is the first standard measurement period after the employee's start date.

## MERCER SHARED RESPONSIBILITY ADMINISTRATION EMPLOYER DATA REQUIREMENTS

## **Employee Core Data (for Consulting-only clients) – Monthly**

- Demographics, Employment Data, Unpaid Leave Data.
- Least Cost Medical Plan Data.

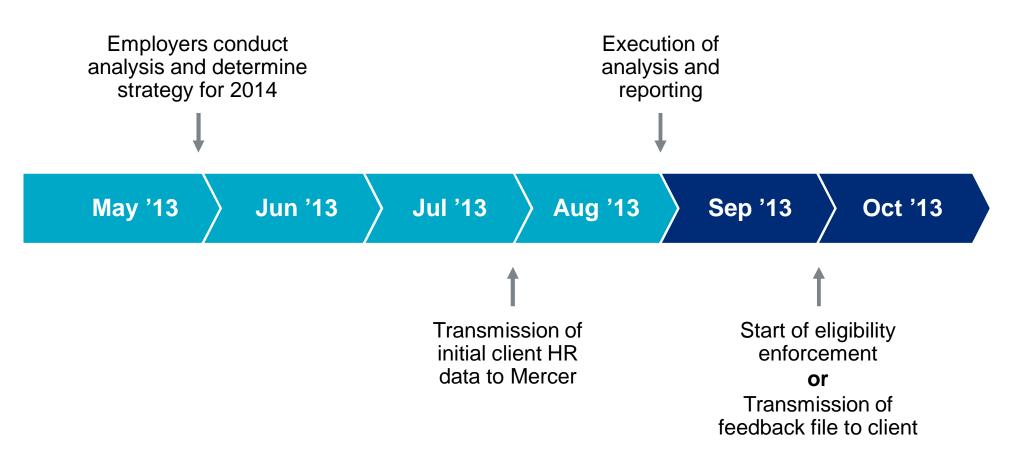
## **Service Hours Data – Monthly**

- Monthly Service Hours.
- Reporting Month.

## **Affordability Data – Annual**

- W2 Box 1 Data.
- Reporting Year.

## MERCER SHARED RESPONSIBILITY ADMINISTRATION TIMING



## **EMPLOYER EXCHANGE NOTICE**



#### To

All employees (not dependents).

#### **No Later Than**

- Oct. 1, 2013, to current employees.
- 14 days from start date for those later-acquired employees.

#### **DOL Models**

 Version for employers with group health plans / without; may be modified.

## Required Content

- Existence of new exchanges & description of services.
- Employee may be eligible for premium tax credit.
- Employee may lose employer health plan contributions by enrolling in exchange coverage, which may be excludable from federal income tax.

## **Optional Model Data**

 General employer information; employee-specific data, including health plan offered.

### Mercer Offering

- Email announcement.
- Cover letter template for DOL notice.
- Content directing employees to support resources.
- Support for employee-specific data questions regarding health coverage (as part of Open Enrollment).

New Health Insurance Marketplace Coverage Options and Your Health Coverage

OMB No. 1210-0149 (expires 11-30-2013)

#### PART A. General Information

When key parts of the health care law take effect in 2014, there will be a new way to buy health insurance: the Health Insurance Marketplace. To assist you as you evaluate options for you and your family, this notice provides some basi information about the new Marketplace and employment-based health coverage offered by your employer.

#### What is the Health Insurance Marketplace?

The Mankelpice is designed to help you find health insurance that meets your needs and fifth your budget. The Mankelpice of the many statement of the many statement of the many statement of the many statement of the statement of the statement of the many statemen

#### Can I Save Money on my Health Insurance Premiums in the Marketplace?

four may qualify to save money and lower your monthly premium, but only if your employer does not offer coverage, or offers coverage that doesn't meet certain standards. The savings on your premium that you're eligible for depends on your household income.

#### Does Employer Health Coverage Affect Eligibility for Premium Savings through the Marketplace

Yes. If you have an offer of health coverage from your employer that meets certain standards, you will not be eligible for a tax credit through the Michiespiace and may wish to enroll in your employer's health plan. However, you may be eligible for a tax credit that lower your monthly premium, or a reduction in certain acade-sharing if your employer does not offer coverage to you at all or does not offer coverage that meets certain standards. If the cost of a plan from your employer that void cover you (and not any other members of your family) is more than 5.5% of your household income for the year, or if the coverage your employer provides does not meet the "minimum value" standard set by the Afferdable Core Act, you may be sligble for a tax credit."

Notes: If you purchase a health plan through the Marketplace Instead of accepting health coverage offered by your employer, than you may lose the employer contribution (if any) to the employer-offered coverage. Also, this employer contribution - as well as your employee contribution to employer-offered coverage is often excluded from Incente for Padarai and State Income tax purposes. Your payments for coverage through the Marketplace are made on an aftertex basis.

#### How Can I Get More Information?

For more information about your coverage offered by your employer, please check your summary plan description or

The Marketplace can help you evaluate your coverage options, including your eligibility for coverage through the Marketplace and its cost. Please visit HealthCare, give for more information, including an online application for health however, exceeding and sendon information for a Health insurance Marketplace in your gree.

MERCER Enrollment).

<sup>&</sup>lt;sup>1</sup> En employer-aponsored health plan meets the "minimum value standard" if the plan's share of the total allowed benefit costs covered by the plan is no less than 50 percent of such costs.

### HEALTH CARE REFORM CALL CENTER SERVICE - SCOPE

### In Scope

Understanding of federal rules and regulations. Specific support for Mercer solutions.

- ACA basics:
  - Am I required to take coverage?
  - What are the exchanges?
  - What is changing with my employer's coverage (if anything)?
  - Who gets a subsidy? (general)
- ESR (If Mercer is delivering service):
  - What are my average hours and how is it computed?
  - How long is my coverage in effect?
- Exchange Notice support:
  - What is it?
  - What is the minimum coverage my employer provides and what does it cost?
  - Where can I find information?

### **Out of Scope**

Plan selection advice. Use of public exchanges. ACA coverage details outside of changes to plans the employer is offering (as communicated to Mercer).

- Exchange coverage:
  - Advice with respect to pursuing exchange coverage.
  - Details around exchange plan offerings.
  - Exchange websites or enrollment details.
- Specific details around federal subsidy eligibility:
  - Compensation factors.
  - Subsidy dollar amounts.

### TRANSITIONAL REINSURANCE PROGRAM FEES



#### What

Fee designed to stabilize individual health insurance premiums during first three years of public exchanges.

#### When

Starting in 2014 and concluding in 2016. Plan sponsors to submit enrollment counts by November 15 for the 2014 calendar year.

### Requirement

- Similar headcount reporting requirements as PCORI except Medicare-eligible retirees are excluded.
- Transitional Reinsurance: 2014 fee is estimated at \$63 (\$5.25 per month) per average number of lives covered under each self-insured health plan or health insurance policy.
- Transitional Reinsurance rates will be published each year in mid-December by HHS.

## Mercer Offering

Mercer can provide standard reporting using the Snapshot method.



## EMPLOYEE ENGAGEMENT STRATEGIES



## HEALTH CARE REFORM VARYING PERSPECTIVES



### Employee's perspective:

- Noise about reform and the health insurance marketplace will grow.
- Employees are already feeling confused and anxious:
  - 10-point drop in percentage of employees who understand their health benefits.
  - 37% aren't sure how the law will affect their benefits.
  - Only 23% feel they will be better off as a result of health care reform.

### Employer strategies will vary widely:

- Some will make only minor changes to benefit programs.
  - Despite minimal changes, employee perceptions may be quite different.
- Others plan to move certain employee groups to a new model and roll out benefits for the first time to a whole new population.

**70%** of employers report that educating employees and supporting informed decisions are significant concerns.

- Mercer's Survey on Health Care Reform: The Road to implementation

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## HEALTH CARE REFORM THE ROLE OF COMMUNICATIONS

- Communications will be critical regardless of benefits approach
- Employees need help sorting through the noise and understanding key facts and decision points so they can appreciate, select, and make the most of their employer-sponsored benefits.
  - The changing benefits equation is placing more accountability on employees (46% said they have been asked to pay more for benefits).
  - 90% of employees say getting health benefits is just as important as getting a salary.
    - 74% say their benefits are one of the reasons they work where they do.

However, there has been a **10-point drop** in satisfaction with health benefit information provided, to **31%**.

## HEALTH CARE REFORM COMMUNICATION SOLUTIONS

- Employee educational microsite: Health Care Decoder.
  - Gateway to understanding health care reform, health insurance, and wellness. Employees can:
    - "Decode" unfamiliar terms and abbreviations with the click of a button to demystify what they hear on the news, what their doctor says, and what they read in insurance statements.
    - Understand health care reform and take a short quiz to see how the law may impact them.
    - Find real-life strategies for saving money, finding the right care at the right time, and using their insurance benefits wisely.
    - Improve their health with tips, videos, and calculators to help them lower their health risks, boost their fitness level, and eat healthier.
- Complimentary educational tool available focused on health care reform's individual mandate and the role of public exchanges: Health Care Reform Made Simple.



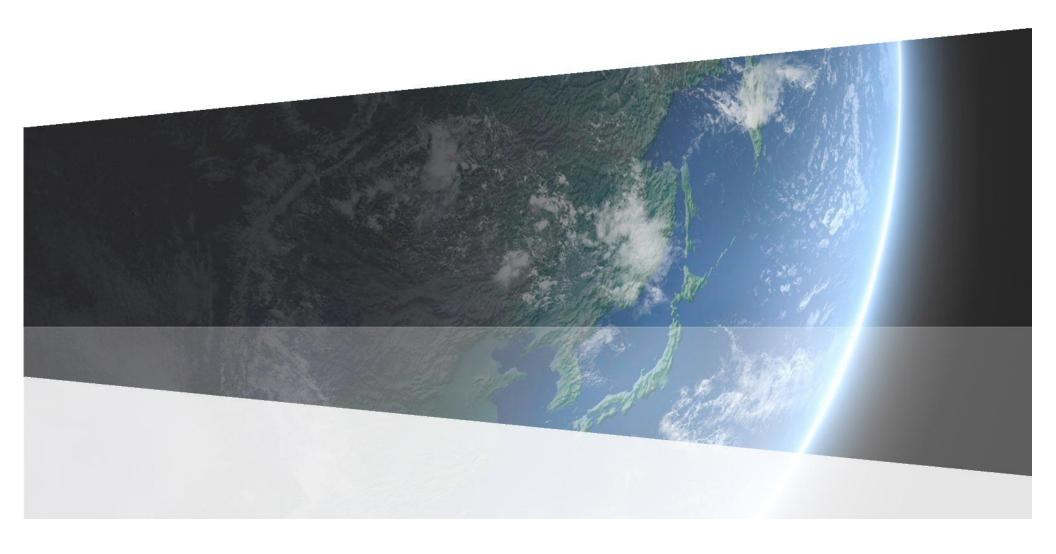
## HEALTH CARE REFORM COMMUNICATION SOLUTIONS

- Employee email alerts.
  - A modular and configurable series of emails, delivered in a phased approach, to gradually "layer on" important information about health care reform and the employer's benefits program as Open Enrollment approaches.
- Decision support tool: Decision PathFinder.
  - Interactive decision support tool that shifts in real time based on an employee's input.
    - My Health Insurance Finder helps navigate insurance options, including the marketplace.
    - Health Coverage Coach gives employees a customized "consumer profile" to lead them to the appropriate employer-sponsored plan.





## A LOOK AHEAD



## UPCOMING HEALTH CARE REFORM REQUIREMENTS & SOLUTIONS

Requirement	Effective Date	Solution
Covered employee reporting and disclosure  • Coverage offered.  • Affordability.	End of 2014 / Beginning of 2015	<ul> <li>Mercer's ESR Solution includes annual reporting and affordability calculations.</li> </ul>
90-day waiting period	January 2014	<ul><li>Eligibility rule adjustments.</li><li>Communications.</li></ul>
Automatic enrollment	TBD – Clarification expected 2014 likely for 2015 plan year	<ul><li>Eligibility rule adjustments.</li><li>Communications.</li></ul>

### 2013–2014 HEALTH CARE REFORM CHECKLIST

- Solution for PCORI reporting Payment due July 31.
- ✓ Account for Shared Responsibility rules Starting this OE:
  - Determine part-time employee eligibility.
  - Provide minimum viable coverage.
  - Prepare for proof of coverage reporting.
- ✓ Distribute mandatory Exchange Notice by October 1.
  - Who will support employees and exchanges?
  - Combine it with easy-to-understand communication.
- ✓ Prepare for Transitional Reinsurance Fees November 15.
- ✓ Comply with 90-day waiting period rules in January 2014.

## QUESTIONS?

